



**TOWN OF FRAMINGHAM
MASSACHUSETTS**

**RFP#16-159
July 28, 2016**

**NOTICE OF VACANCY
July 28, 2016**

POSITION: Heavy Equipment Operator

DEPARTMENT: Wastewater/Public Works

SALARY: W11 \$19.63 – \$23.10 Hourly

HOURS: Monday – Friday 7:00am to 3:00pm

GENERAL STATEMENT OF DUTIES AND RESPONSIBILITIES:

Drives and Operates assigned motor equipment in accordance with all applicable regulations and safety practices; Performs skilled laboring and related work incidental to assigned task; performs laborers duties when not performing operator duties.

Be responsible to make sure that all safety practices and measures, including but not limited to, work zone safety and that personal protective clothing is worn.

Operates motor equipment in a professional, proficient and competent manner with care taken to perform the work safely and with efficiency.

Performs highly skilled and semi-skilled tasks involving, but not limited to; installation, maintenance, repair and replacement of water hydrants, valves, water and sewer main pipes, service connections, manholes and other structures and appurtenances that are part of the water distribution and wastewater collection systems. The incumbent is responsible for carrying out various other assignments essential to the Water and Wastewater Division and shall have a thorough knowledge of the principles and practices of Water System and/or Sewer system related maintenance and experience working with, installing and repairing bituminous concrete.

Due to the importance of emergency response during winter weather events, vacation usage is very restricted from November 15 to April 15 each year.

SUPERVISION RECEIVED:

Works under the general direction of the Water or Wastewater Supervisor.

SUPERVISION EXERCISED:

Regularly responsible for directing the work of subordinates including assuming Competent Person duties as they relate to trench operations.

DUTIES AND RESPONSIBILITIES:

Operate motor equipment including, but not limited to, heavy snow-fighters, sewer cleaning equipment, front end loaders, backhoes, tracked excavator, wheeled excavator, and sewer cleaning equipment, skid steer loaders, or any other similar used in the industry for water or sewer related work.

Responsible for maintaining worksites in compliance with MUTCD and ATSSA guidelines.

Performs vehicle condition inspections and reports as required by law or by Department policy.

Performs minor maintenance functions on assigned equipment such as cleanliness, inspection and maintaining air pressures, fluid levels; the lubrication of mechanical joints; etc.

Prepares trip logs, equipment inspection records, and other related records as directed.

Maintains work area(s) in clean and orderly manner.

Ensures that any passengers comply with established safety procedures.

Performs general labor duties incidental to assigned duties. May be assigned as a laborer when not assigned to equipment operation; performs related work as assigned.

Assists in the repair or replacement of water and sewer mains, services, valves, gates, hydrants and other appurtenances in a skilled manner.

Ability to read plans, blueprints, sketches, diagrams of the water and sewer systems to locate, operate, repair or maintain underground utilities and controls. Has knowledge and ability to make adequate materials list and estimate the amount of time needed to accomplish repairs. In the case of breaks or failures, has the knowledge to determine cause, locate problem area; shut of water service as needed and make emergency or permanent repairs for the resumption of service using whatever methods, tools and procedures are necessary to complete the task in a safe, proper and proficient manner.

Performs miscellaneous maintenance and repair tasks on municipal buildings and on town owned properties.

Any other related duties that may be required.

Performs required Department of Public Works tasks such as snow plowing, snow removal, standby and emergency duties, and other essential functions as may be required.

Participates substantially in the operation of the Department as may be required in both scheduled and unscheduled overtime assignments.

Subject to drug and alcohol testing in accordance with DOT requirements and Town Policies.

QUALIFICATIONS AND ENTRANCE REQUIREMENTS

WORKING KNOWLEDGE OF THE FOLLOWING:

Substantial working knowledge of principles and practices pertaining to the correct, proficient, and safe operation of equipment and assigned vehicles.
Applicable State, Municipal, and Department rules and regulations pertaining to safe operation of assigned motor equipment.
Rules and regulations relative to proper safety codes.

THE ABILITY TO:

Recognize conditions requiring maintenance and repair; perform these repairs as necessary.
Operate heavy equipment with a high degree of skill and efficiency.
Work alone without close supervision.
Perform moderately heavy material handling.
Work in difficult positions when necessary.
Work scheduled and unscheduled overtime as may be required.
Meet physical requirements necessary to perform duties including successful completion of periodic physical examinations.
Comply with all Town and Department policies and procedures.
Demonstrate ability to exercise sound judgment consistently.
Frequently lift, push, pull, move and/or carry up to 45 lbs.
Occasionally lift, push, pull, move and/or carry up to 100 lbs.
Work in difficult positions when necessary.

ENTRANCE REQUIREMENTS:

Two years of qualified experience in the profession, as a construction equipment operator, or equivalent. Must have demonstrated, or be able to demonstrate proficiency in the skilled and semi-skilled construction techniques.
Considerable experience and training in the operation of all types of assigned motor equipment utilized by the Town.
Must possess a valid Commonwealth of Massachusetts Class A license with Air Brake and Tanker endorsements and a good driving record. The Department reserves the right to waive the minimum Class A CDL license requirement if, in the opinion of the Director, the department has satisfied its minimum number of such licenses, and the incumbent holds the Class B CDL. This waiver shall only be allowed if the incumbent has some other compensatory license that the Director feels will be of greater value than the Class A license.
Possession of a Massachusetts Department of Public Safety Hoisting Engineers License 1B, 2A.
Certified as a Competent Person in Excavation Safety.
Must demonstrate, by operation or test, proficiency in operation of specific equipment types including loader and backhoe loader.
Good physical condition as evidenced by a physical examination at the Occupational Health Clinic.

PERFORMANCE EVALUATIONS:

Performance evaluations shall be performed annually by the Division Director or his/her designee. These evaluations shall be used to establish goals and objectives, measure progress and accountability, and to identify areas where an employee's performance may require improvement. A good performance evaluation shall be the minimum requirement in order to achieve an annual step increase in wage.

Please visit our website:

<https://ess.framinghamma.gov/MSS/employmentopportunities/default.aspx>

The Town of Framingham is an Affirmative Action Equal Opportunity Employer.