



**TOWN OF FRAMINGHAM  
MASSACHUSETTS**

**RFP#16-78  
February 25, 2016**

**NOTICE OF VACANCY  
February 25, 2016**

**POSITION: Medium Equipment Operator**

**DEPARTMENT: Highway**

**SALARY: W9 \$18.68 -\$21.98**

**HOURS: Monday – Friday 7:00 am – 3:00 pm**

**GENERAL STATEMENT OF DUTIES AND RESPONSIBILITIES:**

Drives and Operates assigned motor equipment in accordance with all applicable regulations and safety practices; Performs laboring and related work incidental to assigned task; performs laborers duties when not performing operator duties.

Be responsible to make sure that all safety practices and measures, including but not limited to, work zone safety and that personal protective clothing is worn.

Operates motor equipment in a professional and competent manner with care taken to perform safely and with efficiency.

Performs highly and semi-skilled tasks involving, but not limited to; construction, repair and alteration of cement concrete sidewalks, granite curbing and edging and various other masonry structures, bituminous concrete sidewalks, aprons, parking areas, stormdrains and stormdrain structures, etc. The incumbent is responsible for carrying out various other assignments essential to the highway division and shall have a thorough knowledge of the principles and practices of highway related maintenance such as the forming and finishing of concrete and experience working with, installing and repairing bituminous concrete and the fabrication and maintenance of stormdrain structures.

**SUPERVISION RECEIVED:**

Works under the general direction of the Highway Supervisor, or his designee.

**SUPERVISION EXERCISED:**

May be intermittently responsible for the conduct of helpers as necessary.

**DUTIES AND RESPONSIBILITIES:**

Operate equipment including, but not limited to, snow-fighters, mechanical street sweepers and cleaners, front end loaders, backhoes, catchbasin cleaning equipment, sidewalk tractors, flail mowers, brush chippers, skyworkers, skid steer loaders, street flushers, sewer cleaners, or any other similar equipment.

Performs vehicle condition inspections and reports as required by law or by Department policy.

Performs minor maintenance functions on assigned equipment such as checking and maintaining air pressures, fluid levels; lubrication of mechanical joints by installing necessary greases; etc. Prepares trip logs, equipment inspection records, and other related records as directed.

Maintains work area(s) in clean and orderly manner.

Ensures that any passengers comply with established safety procedures.

Performs laboring duties incidental to assigned duties. May be assigned as a laborer when not assigned to equipment operation; performs related work as assigned.

Constructs, fabricates, erects, alters, maintains and repairs asphalt sidewalks, streets and roadways, driveway aprons, stormdrains and related structures, and parking lots.

Constructs, fabricates, erects, alters, and maintains highway structures and/or sidewalks of cement, tile, block, and brick, using whatever methods, tools and procedures are necessary to complete the task in proper, safe and acceptable manner.

Construct and rehabilitate sidewalks, footpaths, wheelchair ramps, stairs, entryways, landings and other pedestrian infrastructure(s) in conformity with all local, state and federal standards as may be mandated or applicable. This is to include measurements and standards of slope, width, size, transition, materials and other specifications as part of the Americans with Disabilities Act and the Architectural Access Board standards.

Performs miscellaneous maintenance and repair tasks on municipal buildings and on town owned properties.

Any other related duties that may be required

Performs required Department of Public Works tasks such as snow plowing, snow removal, standby and emergency duties, and other essential functions as necessary.

## **QUALIFICATIONS AND ENTRANCE REQUIREMENTS**

### **WORKING KNOWLEDGE OF THE FOLLOWING:**

Considerable knowledge of principles and practices pertaining to correct and safe operation of equipment and assigned vehicles.

Applicable State, Municipal, and Department rules and regulations pertaining to safe operation of assigned motor equipment.

Rules and regulations relative to proper safety codes.

### **THE ABILITY TO:**

Recognize conditions requiring maintenance and repair; perform these repairs as necessary.

Work alone without close supervision.

Perform moderately heavy material handling.

Work in difficult positions when necessary.

Work scheduled and unscheduled overtime as may be required.

Meet physical requirements necessary to perform duties including successful completion of periodic physical examinations.

Comply with Town and Department policies and procedures.

Demonstrate ability to exercise sound judgment consistently.

Frequently lift, push, pull, move and/or carry up to 25 lbs.

Occasionally lift, push, pull, move and/or carry up to 100 lbs.

Perform moderately heavy material handling.

Work in difficult positions when necessary.

**ENTRANCE REQUIREMENTS:**

Two years of paid experience in the profession, as a motor equipment operator, or equivalent.  
Considerable experience or training in the operation of all types of assigned motor equipment utilized by the Town.

Must possess a valid Commonwealth of Massachusetts Class B license with air brake endorsement and a good driving record.

Possession of a Massachusetts Department of Public Safety Hoisting Engineers License with appropriate endorsements.

Good physical condition as evidenced by a physical examination at the Occupational Health Clinic.

**PERFORMANCE EVALUATION PROVISION:**

This position is subject to the performance evaluation and step increase provision as established within the 2003 re-organization of the Department.

Performance evaluations shall be performed annually by the Division Director or his/her designee. These evaluations shall be used to establish goals and objectives, measure progress and accountability, and to identify areas where an employee's performance may require improvement.

A good performance evaluation shall be the minimum requirement in order to achieve an annual step increase in wage.

**Please visit our website:**

**<https://ess.framinghamma.gov/MSS/employmentopportunities/default.aspx>**

**The Town of Framingham is an Affirmative Action Equal Opportunity Employer.**